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## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Weekly Items for the DDA

FROM:

Policy and Plans Staff

EXTENSION

NO.

DATE 25 June 1986

TO: (Officer designation, room number, and building)

DATE

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OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

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26 June 1986

MEMORANDUM FOR: Deputy Director for Administration

25X1 FROM:

Director of Security

SUBJECT: Office of Security Significant Activities  
Week of 18 June - 24 June 1986

1. This memorandum is for information only.

2. The activities of the Office of Security (OS) during the week of 18 June - 24 June 1986 were highlighted by the following items:

\*a. Six Security Protective Officers and four Security Duty Officers attended a four-day Hostage Negotiation Seminar presented by the FBI Special Operations and Research Staff. Included in the seminar were classroom lectures on crisis intervention, psychological behavior of the captor and basic hostage negotiation theory. The seminar is designed to give our first-response Officers a better understanding of the appropriate procedures to be followed during the first crucial minutes in a hostage-taking situation.

25X1

c. Talks are continuing between Security Records Division and the FBI's Records Management Division concerning automation of the National Agency Check (name check) activity between the two agencies. It has been estimated that 40 percent of our inquiries will be returned overnight with the remaining inquiries to be completed within two weeks. This will be a significant reduction in case processing time.

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SUBJECT: Office of Security Significant Activities  
Week of 18 June - 24 June 1986

STAT OS/P&M/PPG  phe (26 June 86)

Distribution:

Orig - OS Reg. (Wanged to DDA 26 June)  
1 - D/S  
1 - EO  
1 - C/PPS  
1 - C/SES  
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1 - DD/PS  
1 - C/IG  
1 - C/CISG  
1 - C/CG  
1 - DD/PTS  
1 - C/TSG  
1 - C/PSG  
1 - C/EAG

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## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

PTS Weekly Log  
18 - 24 June 1986

FROM:

Chief, Policy and Support Staff, PTS

EXTENSION

NO.

DATE

24 June 1986

TO: (Officer designation, room number, and building)

DATE

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SECURITY EDUCATION STAFF WEEKLY ITEMS

18 - 24 June 1986

An SES training officer, six Security Protective Officers and four Security Duty Officers attended a four-day seminar on Hostage Negotiations which was presented by the FBI Special Operations and Research Staff at their Quantico training academy. This seminar included classroom lectures on crisis intervention, abnormal psychological behavior, and basic hostage negotiation theory. Role playing exercises were also conducted to demonstrate the various elements involved in hostage situations -- the negotiator, the captor and the hostage. The purpose of this seminar was to present an overview of the Hostage Negotiations Course which is a mandatory training requirement for the FBI's Hostage Negotiations Teams. This overview and familiarization gives those persons which may be involved in the first crucial minutes of such an incident a better understanding of the various procedures involved. Also attending this seminar were other FBI personnel, DEA Special Agents and police officers as well as an officer from Scotland Yard.

25X1

On 25 June the fifteen new Special Agents in the Special Agents Training Course began the first of five practical exercises which involve interviewing selected role players in the conduct of background investigations. This exercise is being conducted at [REDACTED] Building and has received strong support from OS personnel in playing various roles and providing feedback to these new Security Officers.

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[REDACTED]  
Deputy Chief/SES

Representatives of Security Records Division met with members of the Federal Bureau of Investigations' (FBI) Records Management Division to reopen discussions which will lead to automation of the name check activity between agencies. FBI personnel were very helpful and encouraged the beginning of such exchanges as soon as possible. Focal Point Officers were established, and future meetings planned between technical personnel from both agencies which will lead to a tape exchange of data. A target date of Dec '86 for test tapes has been established in SRD. FBI personnel estimate that approximately 40 percent of our FBI returns from both HQs and Ident will be returned overnight with the remainder completed within two weeks. Such a speed-up could have a dramatic affect on case processing particularly on ISA/Secret cases. An FBI terminal to do direct on-line searches of FBI HQs and Ident is targetted for FY 1988, but cannot be done sooner only because FBI has undergone budget cuts.

Tape exchange to SRD from the FBI remains a goal but for now a distant one because internal FBI organization does not permit it.



CONFIDENTIAL

25 June 1986

MEMORANDUM FOR: Chief, Counterintelligence and Support Group

25X1 FROM:

[Redacted]

Acting Deputy Chief, Security Support Division

25X1 SUBJECT:

Weekly Log

[Redacted]

25X1 [Redacted]

25X1 3. During this reporting period, SSD personnel have not had any contact with individuals from Capitol Hill. [Redacted]

25X1 [Redacted]

25X1 [Redacted]

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**ROUTING AND RECORD SHEET****SUBJECT:** (Optional)

WEEKLY

**FROM:**

Chief, Polygraph Division

**EXTENSION****NO.****DATE**

24 June 1986

**TO:** (Officer designation, room number, and building)**DATE****RECEIVED****FORWARDED****OFFICER'S INITIALS****COMMENTS** (Number each comment to show from whom to whom. Draw a line across column after each comment.)

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24 June

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